



ALBIELAND PRE-PRIMARY

GRADE R REGISTRATION – 2025: LEARNERS BORN IN 2019

PLEASE NOTE: Albieland Pre-primary School is a **PRIVATE GRADE R** entity. **THE SCHOOL GOVERNING BODY** is responsible for all applications and placements.



Date of Application:	D	D	M	M	Y	Y	Y	Y	Gender	Male	Female
----------------------	---	---	---	---	---	---	---	---	--------	------	--------

Name & Surname of Learner:	
----------------------------	--

ID Number of Learner:															
-----------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Email for Correspondence:	
---------------------------	--

Cell for correspondence:	
--------------------------	--

IF APPLYING FOR MORE THAN ONE CHILD AT LAERSKOOL GENERAAL ALBERTS PRIMARY FOR 2022 ADMISSIONS, PLEASE WRITE DOWN NAMES AND GRADES OF SIBLINGS APPLYING FOR BELOW

1.

2.

FOR OFFICE USE ONLY

ACCEPTED Y/N CAPTURED: ADM. NO: W/L:

DOCUMENTS REQUIRED

Forward **ALL** the following **CERTIFIED** documents with your completed application **EMAIL** application back to: admissions@albies.co.za **ONLY FROM 10 AUGUST 2022**

1	Birth Certificate of Learner	7	Copy (Back and Front) of Medical Aid Card – if applicable
2	ID – Biological Father & Mother / Legal Guardian	8	Proof of Employment (Pay slip / Letter of Employment) for both parents. Domestic Workers can submit UIF registration and contract of Employment.
3	Clinic Card showing Vaccinations	9	Legal Guardianship documents (COURT documents/ Official document from social worker) if child does not live with biological parents due to INCAPACITY or DEATH
5	<p>Proof of residence MUST BE IN PARENTS' NAME (NOT OLDER THAN 3 MONTHS)</p> <ul style="list-style-type: none"> Municipal Account Official rental agreement and Levy Statement Handwritten Municipal Address Letter is only accepted for INFORMAL addresses. SHOULD YOU RESIDE WITH SOMEONE? Complete attached form, and include ID of owner, Utility Bill of owner, Rental agreement & levy statement of owner. In the event, you live with your spouse, attach a marriage certificate. 	11	<p>Foreign Students:</p> <ul style="list-style-type: none"> Certified copy of Passport for parents and learner. Official proof of valid Permanent /Temporary Residency / Refugee /Asylum permit papers for parents and learner. No Handwritten birth certificate UNLESS a verification letter from Department. of Home Affairs is attached Persons classified as illegal aliens must, when making application for admission, prove that they have applied to the Department of Home affairs to legalize their stay in the country in terms of the Aliens Control Act 1991 (96 of 1991). Copy of Medical Aid card for learners requiring a Study Permit. (This is required to obtain a study permit)

- ✓ R1 500.00 (PART PAYMENT OF FEES). NB: PAYABLE ONLY ON ACCEPTANCE.
- ✓ GRADE R FEES ARE **STRICTLY** PAYABLE BEFORE THE 3RD OF EACH MONTH –
- ✓ ALBIELAND IS A PRIVATISED GRADE R - **NO SUBSIDY**

FAMILY INFORMATION

FATHER / PRIMARY GUARDIAN DETAILS:

SURNAME:			
INITIALS:		TITLE:	
FULL NAMES:			
DATE OF BIRTH:			
ID NUMBER / PASSPORT NUMBER:			
CITIZENSHIP:		COUNTRY:	
PHYSICAL ADDRESS:			
	POSTAL CODE:		
HOME TELEPHONE:			
CELL NUMBER:			
E-MAIL ADDRESS:	<small>(Please write legible in print)</small>		
OCCUPATION:			
EMPLOYER:			
WORK ADDRESS:			
WORK TELEPHONE:			
RELATIONSHIP TO LEARNER:		LEARNER RESIDES WITH THIS PARENT: Indicate with X	YES: <input type="checkbox"/> NO: <input type="checkbox"/>

MOTHER / SECONDARY GUARDIAN DETAILS:



SURNAME:			
INITIALS:		TITLE:	
FULL NAME:			
ID NUMBER / PASSPORT NUMBER:			
DATE OF BIRTH:			
CITIZENSHIP:		COUNTRY:	
PHYSICAL ADDRESS:			
	POSTAL CODE:		
HOME TELEPHONE:			
CELL NUMBER:			
E-MAIL:	<small>(Please write legible in print)</small>		
OCCUPATION:			
EMPLOYER:			
WORK ADDRESS:			
WORK TELEPHONE:			
RELATIONSHIP TO LEARNER:		LEARNER RESIDES WITH THIS PARENT: Indicate with X	YES: <input type="checkbox"/> NO: <input type="checkbox"/>

AGREEMENT WITH ALBIELAND PRE-PRIMARY (SGB of L/S Generaal Alberts Primary School)

The parent/guardian undertakes to:

1. Notify the Governing Body of Laerskool Genl. Alberts Primary on behalf of Albieland Pre-Primary within 14 days after change of address of his/her new address. The parent/guardian further confirms that any of the above addresses will serve as his/her domicile citandi et executandi address for the receiving of court process documents, should the parent/guardian fail to give notification of change of address.
2. Should the Governing Body deem it necessary to take any legal action with regards to the recovering of outstanding school fees, the parties agree to the jurisdiction of the Magistrate's court in the ALBERTON district, in accordance with the stipulations of article 45(1) of the Act on Magistrate courts, 32 of 1944.
3. Should the parent/guardian fail to pay school fees, interest will be charged at 15,5% per annum on outstanding accounts.
4. To apply for a subsidy in good time if parent/guardian experience financial problems.
5. In the case of legal action implemented at the discretion of the Governing Body of Laerskool Genl. Alberts Primary the parent/guardian agrees to the costs of the lawsuit between the parties as determined by the Magistrate's Court, on attorney and client scale, AS WELL AS recovering costs.
6. Parent/Guardian agrees irrevocably to the responsibility for the payment of tracing costs and expenditures that may be incurred in the future to trace the work- and/or home address, should it be necessary.
7. This is the full agreement between the Governing Body of Laerskool Genl. Alberts Primary and the parent/guardian of the mentioned learner, no changing of this agreement is valid unless changed in writing and signed by both parties.
8. Acceptance of the school rules / code of conduct unconditionally and undertake to always see that our son/daughter subjects him/her to the rules/code of conduct of the school.
9. Hereby acknowledge that I am fully liable for payment of school fees to Laerskool General Alberts Primary / Albieland Pre-primary for the duration of my child's school admission as well as any outstanding amounts due to the school after the learner has transferred.
10. Agrees and consent that Laerskool General Alberts / Albieland Pre-primary may forward school records and transcripts to forwarding schools when being transferred.
11. Agrees and consent that the learner may participate in all school activities, extra-mural activities, functions and events which takes part on the school premises.
12. Public school fees are a statutory duty in terms of the South African Schools Act No. 84 of 1996 (as amended), payable annually in advance at the beginning of each school year and such payment is compulsory, unless parents have been granted an exemption or partial exemption of school fees. Irrespective of marital status or divorce agreements, both parents are jointly and severally liable for the payment of school fees. Any divorce order is inter-parties binding on the parties thereto and does not affect the parents' liability to school fees.
13. I agree should any information provided in this application, which is found to be false or incorrect, will lead to the rescinding of the admission of this applicant. Admissions will be administered according to the school's Admission Policy.
14. Foreign learners / Immigrants herewith agree to keep their documentation up to date and to ensure that it is always valid and undertake to provide the school with updated permits / visas / documentation prior to expiry.
15. Parents / Guardians of foreign learners requiring a study permit acknowledge that they will apply for such as soon as a provisional acceptance letter is issued to a prospective learner. The school will need to be receive a copy of such permit or proof of application within 6 weeks.

ALBIELAND PRE-PRIMARY SCHOOL

UNDERTAKING BY PARENT / GUARDIAN

(LEARNER'S FULL NAME AND SURNAME)

The parent / guardian undertakes to:

1. Indemnify ALBIELAND PRE-PRIMARY SCHOOL, its employees and officials against any injury, damage, or any other loss by any person as a result of the behaviour of the child.
2. Indemnify ALBIELAND PRE-PRIMARY SCHOOL, its employees and officials against any injury or sickness of the pupil and grant authorisation to the principal or any employee to give permission for any operation or medical attention that the pupil may need in an emergency, should it be impossible to make contact with the parents.
3. Clearly mark all items of clothing and all other belongings.
4. Indemnify ALBIELAND PRE-PRIMARY SCHOOL against the damage or loss of any article that is brought to school by the child.
5. Collect the learner NOT LATER THAN 13:40 from ALBIELAND PRE-PRIMARY SCHOOL. If you have a problem to collect the pupil in time, contact the school to make the necessary arrangements.
6. Notify the school when the learner is absent.
7. Acknowledge that acceptance for Grade 1 in 2023 is not automatic and parents will have to apply online.

PHYSICAL ADDRESS:

Signed by parent/guardian at (*place*) _____ on this _____ day of _____ 20 _____

SIGNATURE: (FATHER)

NAME AND SURNAME (PLEASE PRINT)

ID NUMBER: _____

SIGNATURE: (MOTHER)

NAME AND SURNAME (PLEASE PRINT)

ID NUMBER: _____